

AGENDA

ACT Quarterly Meeting

Riverside County Superior Court

9/27/19

10:00 am – 2:00 pm

Meeting called by Sarah Watson



10:00 am – 12:00 pm Training Presentation

Topic: Interpersonal Skills for One-on-One Training

Facilitator: Cynthia Maynard

This workshop will highlight the importance of interpersonal skills for trainers, and examine key communication skills and critical relationship building skills needed to be effective and successful in their role.

12:00 pm – 1:00pm Lunch

1:00 pm – 2:00pm Business Meeting

- Approval of minutes dated 6/14/19
- Proposal sent to CCA re: future training
- Nominations for open positions
 - Secretary
 - Webmaster
- New ACT committee members
 - Planning & Training
 - Publicity
- ACT Newsletter
- University of Redlands WebEx tentative dates
 - 10/7
 - 10/9
 - 10/16
- Survey re: Certification Programs
- Upcoming training and next ACT meeting
- Roundtable

Additional Notes: